

# CITY OF MANISTEE PLANNING COMMISSION WORKSESSION

NOTES OF JANUARY 22, 2004

The City of Manistee Planning Commission met in a worksession on Thursday, January 22, 2004 at 7:00 p.m. in the Middle School Cafeteria, 550 Maple Street, Manistee, Michigan.

Members Present: Greg Ferguson, Ray Fortier, Christa Johnson-Ross, David Kelley, Mark Wittlief, and Roger Yoder

Members Absent: Bob Davis, Cyndy Fuller and Tony Slawinski

Others Present: Jon Rose (Community Development Director), Denise Blakeslee (Administrative Assistant) and others

## Discussion on Capital Improvement Program Committee

Members of the Planning Commission continued their discussion on the formation of a Capital Improvement Program (CIP) Committee. Planning Commission members were sent information regarding the language in the Master Plan which supports the way in which the City currently is handling the program. Members of the Planning Commission would like to continue discussion on a CIP Committee. Information will be distributed and placed on a future Worksession Agenda.

## Discussion on By Law Review

Members of the Planning Commission were mailed copies of both the Planning Commission By-Laws and Rules of Procedure and the City Council Guidelines for comparison. Members discussed the different functions of the two groups and the reason that the Council Guidelines and Planning Commission By-Laws and Rules of Procedure are different. Jay Kilpatrick of Williams and Works will be asked to send By-Laws from other Planning Commissions for comparison. Members will review their Roberts Rules of Order books that were distributed during the meeting and this item will be placed on a future Worksession Agenda for further discussion.

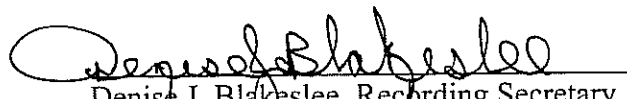
## Other

Jon Rose discussed the current workload in the Community Development Department and the need to begin work on the Zoning Ordinance Re-Write. Mr. Rose informed the Planning Commission that once the application for Manistee Saltworks Development Corporation can be deemed complete

the Planning Commission will be required to have another Public Hearing. If the event that the application is deemed complete at the February 5, 2004 Planning Commission Meeting the February 19, 2004 Worksession may include a Public Hearing. Once the Planning Commission finds the application to be complete the Planning Commission will have 60 days (unless a formal extension is mutually agreed to by the applicant and commission) to either grant or deny the application. Due to the time issue for this project and the need to address any other project that come before the Planning Commission the CIP Committee and By-Law Review will be held off until the Manistee Saltworks Development Corporation Special Use Permit request has been decided. Mr. Rose spoke about the U.S. 31 Corridor Study recommendations. Mr. Rose spoke about Mr. Tex Collins remarks regarding a referendum on the Northern Lights Project, the attorney researched the question and determined that an advisory referendum on a special use permit is not legal.

The Worksession adjourned at approximately 9:10 p.m.

Respectfully Submitted

  
Denise J. Blakeslee, Recording Secretary